

UNITED STATES DISTRICT COURT FOR THE DISTRICT OF MONTANA
TRANSCRIPT DESIGNATION AND ORDERING FORM

Please read instructions.

1. NAME			2. PHONE NUMBER		3. DATE	
4. MAILING ADDRESS			5. E-MAIL ADDRESS		6. CITY	7. STATE
8. ZIP CODE		9. JUDGE		10. CASE NAME		
11. U.S. DISTRICT COURT CASE NUMBER			12. COURT OF APPEALS CASE NUMBER			
13. ORDER FOR <div style="display: flex; justify-content: space-between;"> <div>APPEAL</div> <div>CRIMINAL</div> <div>CRIMINAL JUSTICE ACT</div> <div>BANKRUPTCY</div> </div> <div style="display: flex; justify-content: space-between; margin-top: 10px;"> <div>NON-APPEAL</div> <div>CIVIL</div> <div>IN FORMA PAUPERIS</div> <div>OTHER - Specify</div> </div>						
14. TRANSCRIPT REQUESTED - Specify portion(s) and date(s) of proceeding(s) for which transcript is requested.						
PORTIONS		DATE(S)	REPORTER	PORTIONS		DATE(S)
Change of Plea				Closing Argument - Plaintiff		
Pre-trial Proceeding				Closing Argument - Defendant		
Voir Dire				Settlement Instructions		
Opening Statement - Plaintiff				Jury Instructions		
Opening Statement - Defendant				Sentencing		
Testimony - Specify Witness				Other - Specify		
15. ORDER						
CATEGORY	ORIGINAL <small>Includes certified copy to clerk for records of the Court</small>	FIRST COPY	ADDITIONAL COPIES	FORMAT REQUESTED <small>Each format is billed as a separate transcript copy.</small>		
				Paper		Electronic Specify File Format
30-Day	\$3.65/page	\$.90/ page	\$.60 page	Full Size	A-Z word index	ASCII PDF A-Z word index
14-Day	\$4.25/page	\$.90/page	\$.60/page	Full Size	A-Z word index	ASCII PDF A-Z word index
7- Day	\$4.85/ page	\$.90/ page	\$.60/page	Full Size	A-Z word index	ASCII PDF A-Z word index
DAILY	\$6.05/page	\$1.20/ page	\$.90/page	Full Size	A-Z word index	ASCII PDF A-Z word index
HOURLY	\$7.25/page	\$1.20/ page	\$.90/page	Full Size	A-Z word index	ASCII PDF A-Z word index
16. & 17. CERTIFICATE OF SERVICE, DISTRIBUTION and PAYMENT <p align="center" style="color: red;">E-file this form with the clerk's office, mail to opposing counsel if they are not electronic filers and serve the court reporter.</p> <p align="center" style="background-color: yellow;">If payment is authorized under CJA, complete CJA 24 form through box 15 and attach to this order when e-filing.</p> <p align="center" style="background-color: yellow;">Financial arrangements must be made with the court reporter before transcript is prepared.</p> <p>I certify that this form has been served on the court reporter this date: _____ Attorney signature: _____</p> <p>Date order received by court reporter: _____ Expected transcript completion date: _____</p>						